

SUMMARY OF MINUTES
Regular Board Meeting
May 28, 2020

Board President Joseph A. Caffrey called the meeting to order at 6:24p.m.

Superintendent Brian J. Costello led the Pledge of Allegiance to the Flag.

Remarks by President Caffrey: A moment of silence was held in memory of Ron Lloyd, an employee and beloved member of the community.

Board Secretary Thomas F. Telesz called the roll

8 Members Present: Atherton, Evans, Harris, Quinn, Schiowitz, Thomas, Walker, Caffrey

1 Member Absent: Patla

President Caffrey began the meeting:

- The Chair wishes to announce that the Board held an Executive Session prior to the Regular Board Meeting of May 28, 2020 and an informational meeting on May 14, 2020. The subjects discussed in these meetings related solely to matters of employee relations, labor negotiations, and/or threatened or actual litigation.
- Motion to approve the minutes of the Regular Board Meeting of April 21, 2020 and dispense with the reading of those minutes.

Ms. Thomas moved, seconded by Mrs. Schiowitz to adopt the above-mentioned Minutes. The vote was as follows:

8 Ayes: Atherton, Evans, Harris, Quinn, Schiowitz, Thomas, Walker, Caffrey

Treasurer's Report:

Thomas F. Telesz, Business Administrator/Board Secretary, presented the Treasurer's Report ending March 31, 2020.

WILKES-BARE AREA SCHOOL DISTRICT
CASH ACCOUNT BALANCES
MONTH ENDING MARCH 31, 2020

GENERAL FUND

1	GENERAL FUND CHECKING - FNCB	\$ (856,997.09)	
2	GENERAL FUND CASH CONCENTRATION - FNCB	27,320,238.36	
3	FEDERAL PROGRAMS - FNCB	2,057,261.71	
4	FEDERAL PROGRAMS CHAPTER 1 -FNCB		5,872.62
5	FNB BANK	459,366.65	
6	FNB BANK		76,565.57
7	JANNEY MONTGOMERY SCOTT	1,753,969.87	
8	PNC BANK	393,276.21	

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9	LPL FINANCIAL	833,058.36	
10	EARNED INCOME TAX ACCOUNT-FNCB		16,602.31
11	COMMONWEALTH INVESTMENT #1		12,301.70
12	REAL ESTATE TAX ACCOUNT - FNCB		-
13	LANDMARK CD	480,179.25	
14	PLGIT EIT	861,142.36	
15	ATHLETIC FUND-FNB BANK	247,555.25	
16	PAYROLL CHECKING-FNCB	1,990,463.56	
17	PAYROLL CLEARING -FNCB		-
		\$	
	TOTAL GENERAL FUND	35,650,856.69	

CAPITAL PROJECTS FUNDS

18	2016 CAPITAL PROJECTS CASH CONCENTRATION-FNCB	\$ (19,781.34)	
19	PNC BANK INVESTMENT	2,098,727.44	
20	2019 BOND ISSUE	104,377,085.58	
21	PLGIT CASH RESERVE	1,802,746.22	
22	FNCB 2019 CAPITAL PROJECTS	2,631,415.02	
		\$	
	TOTAL CAPITAL PROJECTS FUNDS	110,890,192.92	

FIDUCIARY FUNDS - TRUST AND AGENCY

TRUST FUNDS:

23	WHOLE LIFE GROUP TRUST-CITIZENS BANK	\$ 58,403.24	
24	COMMONWEALTH INVESTMENTS WHOLE LIFE	353,440.90	
25	FNB BANK WHOLE LIFE		50,032.88

AGENCY FUNDS:

26	ELEMENTARY ACTIVITY FUND-Landmark BANK	161,962.75	
27	SECONDARY ACTIVITY FUND-Landmark BANK	343,996.42	
		\$	
	TOTAL FIDUCIARY - TRUST AND AGENCY FUNDS	967,836.19	

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PROPRIETARY FUND - FOOD SERVICE

27	FOOD SERVICE CHECKING ACCOUNT-Landmark Bank	\$ 3,688,489.77
		.
	TOTAL PROPRIETARY FUND - FOOD SERVICE	\$ 3,688,489.77

DEBT SERVICE FUND

28	COMMONWEALTH INVESTMENTS DEBT SERVICE	\$	9,846.61
	TOTAL DEBT SERVICE FUND	\$	9,846.61

Mr. Atherton moved, seconded by Rev. Walker to adopt the Treasurer's Report ending March 31, 2020.

The vote was as follows:

8 Ayes: Atherton, Evans, Harris, Quinn, Schiowitz, Thomas, Walker, Caffrey

SUPERINTENDENT REPORT

Dr. Costello apologized for the technical glitch and delay in the start of the meeting. I want to thank all of the teachers, administrators, food service employees, staff, students, parents and community members for working together during these unprecedented times. It shows we can accomplish anything when working together as one. Thank you to everyone for the cooperation and flexibility that has been displayed for the betterment of our students.

Dr. Costello read letters from: Hal Gabriel, Principal of James M. Coughlin High School, Colleen Robatin, Principal of G.A.R. Memorial Jr./Sr. High School and Robert Watkins, Principal of E.L. Meyers High School. The letters stated the following: James M. Coughlin High School has 109 males and 107 females, a total of 216 graduates; G.A.R. Jr./Sr. Memorial High School has 57 males and 67 females, a total of 124 graduates; and E.L. Meyers High School has 83 males and 69 females, a total of 152 graduates have met the requirements of the State of Pennsylvania and the Wilkes-Barre Area School District for high school graduation. They are hereby recommended for diplomas to be awarded on June 5, 2020 provided their academic performance, attendance and conduct are satisfactory for the remainder of the school year.

Motion to accept the graduation list was made by Mr. Evans and seconded by Mr. Thomas.

8 Ayes: Atherton, Evans, Harris, Quinn, Schiowitz, Thomas, Walker, Caffrey

Dr. Costello invited everyone to watch the graduation ceremonies on June 5 at the following times: Meyers High School, 9:00 a.m.; Coughlin at 11:00 a.m.; G.A.R. at 1:00 p.m. The video will be streamed on the District website and archived on the individual school website for viewing at a later time.

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APOLLO REPORT

Mr. Mike Krzywicki – District Maintenance Plan: The elevator repairs at Heights Murray Elementary will be rescheduled to be done during the summer months. **E.L. Meyers Monitoring Structure/Walkway/Tunnel:** Apollo is scheduled to perform a monthly inspection of the areas where settlement has been observed during the week of June 1. **New High School Project:** The Building Shell Contractor has continued installation of CMU walls, steel beams and lintels, door frames, floor slabs, bar joists & metal roof deck, wood blocking, roof insulation, EPDM membrane, spray foam insulation & metal pan stairs. The Plumbing Contractor has continued installation of underground sanitary piping, floor drains, storm water piping, and acid waste piping, above ground sanitary piping, roof drain piping, domestic water piping, and associated hangers. The Electrical Contractor has continued installation of conduit in masonry walls, back boxes for panels, pulling feeder cable, rough-ins of MC cable, rough-ins at metal stud walls, site lighting conduit, conductors, and foundations, duct bank to kitchen, transformer vault, and temporary lighting. The HVAC Contractor has continued installation of roof curbs, duct hangers and ductwork, fabrication of ductwork, preparation of 3D coordination drawings, and performing clash detection with other trades. The Drywall Contractor has continued installation of metal stud framing and commenced drywall this week.. The Sitework Contractor has completed placement of geogrid, subbase, curbs, and bituminous pavement in northeast parking lot and Maffett Street driveway, completed gas service, continued placement of geogrid and subbase in south parking lot, and commenced installation of concrete sidewalks and road widening at South Main Street entrance. The Fire Protection contractor has continued installation of sprinkler system piping. A contract was issued to Linde Corporation for connection the sanitary sewer to a manhole on Ann Street. This work is schedule to commence in June and be completed in August. All work is being performed under site specific COVID-19 prevention guidelines and COVID-19 exposure control plan with daily health screenings of all persons working on site.

Mr. Quinn asked if we were behind work with the brick layers? Mike Krzywicki stated because of the shut down they were behind but they are quickly catching up with the addition of new masons.

Mr. Caffrey asked “percentage wise how far into the project are we?” Mike Krzywicki’s responded by stating we are 42% complete.

OLD BUSINESS - None

COMMUNICATIONS FROM CITIZENS

Atty. Wendolowski as was advertised in our notice for today’s meeting, the Agenda was published on the School District website and members of the community were given the opportunity to submit questions and comments to the District by 2:00 p.m. this afternoon. We received comments from several citizens. Those comments were distributed to the Board and Administration.

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Ernest Searfoss, Buck Township

As Buck Twp. Chairman of the Board of Supervisors, I want to ask the WBASB what steps is the Board taking to reduce spending so the WBASB can reduce the impact on the citizens of Buck Twp and will the taxpayers of the WBASD? The school board should be looking to reduce spending by at least 25% or more just like private industry is doing all over the state and the country. I don't want the WBASD taxpayers taking on 100% of the burden of revenue shortfalls which we all know is coming. The taxpayers will be waiting for the school board's reply.

Mr. Telesz response: It would be almost impossible for a school district to reduce spending by 25%. About 40% of our budget is composed of mandated expenditures such as repair of schools, special education and the PSERS contribution. To cut 25% out of the 60% that is left in the budget would be very difficult. I will say that the budget that is going to be voted on tonight includes 2.5 million dollars in reduction of expenditures and it does not include a tax increase.

Joseph (Jody) Busch, Laurel Run

Atty Wendolowski noted: For reasons that were discussed in Executive Session, and expressed to Mr. Busch, the email is not appropriate to read at a public meeting. Therefore based upon that advice I will not be reading that email nor will that email be included in the minutes. We certainly welcome Mr. Busch to make additional comments or edit the email he had sent to remove the information that is not appropriate for public publication. That email will not be read in its entirety. The email pertained to the purchase of some electrical equipment at an elementary school. We have responded directly to Mr. Busch.

Sam Troy, Wilkes-Barre

I would like to request a formal budget hearing to be held in the middle or the end of June. As far as I know this has never been done in the history of the Wilkes-Barre Area School District. I do appreciate the fact that there is no property tax increase scheduled at least in the preliminary budget, but things could change in another few weeks and I think the public has a right to weigh in on the various line items that need to be scrutinized.

I want to request that the board consider doing the right thing regarding the collection of residential property taxes this year because of the coronavirus epidemic. I am hereby asking the board to extend the discount and face value periods for the property tax collection at least 30 days. This is because of the hardships that people are undergoing because of the epidemic. I would also hope that the credit card collection fee be waived to make it easier for people to pay that way. I would like to request that the board also consider a 5% reduction in salaries for administrative personnel and teachers. This is to ensure the fiscal stability of the district so that it might be possible even to lower taxes this year. I am still wondering.

Dr. Costello responded: We do appreciate the fact that Mr. Troy was able to meet with Tom Telesz and myself a couple of weeks ago. He expressed his thoughts and what he believes we should be considering. Regarding the extension of the discount period – we understand there is legislation (it hasn't been passed yet) to allow the Board to consider that. We hope the Board will consider it at the June meeting. As for the credit card company fee – the credit

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card company charges the fee to the agency collecting the taxes. The Wilkes-Barre Area School District does not receive the credit card company upcharge nor do we set that fee.

Ms. Harris - The preliminary budget that is to be voted on tonight currently does not have a tax increase in it so we shouldn't expect to add one before the June meeting?

Dr. Costello responded that is correct.

John Suchoski

Where are we in the process for the LERTA for the property near River Grill?

I would like to ask the board to make it possible for people to call into meeting to make comments like city council does.

Atty Wendolowski's response: In regard to the LERTA process, there has been no further submission of anything to the District. The District has not been asked to vote on any additional item at this point. LERTA has not moved forward and is not aware of the taxpayer's position at this time.

Regarding the second issue, we are in compliance with the Sunshine Act in handling public comment in dealing with this pandemic. I have consulted with the attorneys from PSBA and the District Attorney's office. I am confident our procedures are compliant with the Sunshine Act.

Richard Holodick, Wilkes-Barre

The Auditor General's three month "limited scope" review, praising Wilkes Barre School Board and superintendent for their fiscal handling of a quarter of a billion-dollar project, containing very questionable expenditures in the millions may be what is needed for the Federal Inspector General's intervention. If I were to do a limited scope financial review that could be done in hours not months, it would look at the \$763,000 contract and ensuing work prior to the district owning the property. Work that had the appearance of reclaiming mining land. The purchase of the mining property prior to state mandated reclamation, with 5 years of vegetation. Paying \$4.2 million for property assessed at \$800,000, based on that's what other sights sold for appears weak at best. It would be difficult to find another site in the district let alone the state with the amount of problems this site has. Then apparently overlooking the established designation as an existing "Beneficial Use Authorization." Beneficial Use falls under 25 PA Code 290 that states no schools within 900 feet of it. We are on top of a beneficial coal ash dump. The AG then proceeds to shower praise for an unlined coal ash dump used as an industrial waste dump, subsidence prone site." Environmentally safe with the Luzerne County Conservation District issuing on January 14, 2020, the inspection revealed that earth disturbance activities at the Wilkes-Barre School District's new high school site are in violation of the Rules and Regulations of the Department and the Clean Streams Law. My limited scope review is critical. Patti adds her thoughts.

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Patty Holodick, Wilkes-Barre

Like many seniors, especially those living in the WBA school district, I Patti, must prioritize payments of our bills. It can be overwhelming on a fixed income. At my age living on a fixed income, it has been difficult making the decision what to pay first. Richard suggested I place all the bills in a hat and pull them out paying until you run out of money. I have adopted that plan. I hereby put the WBA school board on notice, if the irresponsible costly decisions don't stop, examples, Washington Street, Old River Road, Maffet and River Street, the property tax bill will be removed from the hat.

Atty Wendolowski response: All the issues were addressed by the Auditor General. The report speaks for itself. This Auditor General and his staff do a very thorough job. They spent approximately nine months reviewing all the materials provided.

The one issue I would like to comment upon to the Board and the public is Dr. Holodick's observation with regard to a January 14, 2020 inspection report of the Soils Conservation District. From time to time in any construction project, the soils conservation does regular inspections of the erosion and sedimentation control planning implementation for a project. The erosion and sedimentation control plan requires that the contractor and the owner use best management practices to prevent erosion and sedimentation to leak from the site. Even if you are in full compliance with the best management practices, you may still receive a report from time to time finding a violation and requiring a change in best management practices. It is not unusual. It happens all the time. I defy anyone to find a project of our size or close to our size where the Soils Conservation District does not have a finding or something may not be in compliance. What happens in the usual course of business is the report is issued, the owner and the contractor review the report, and take the necessary steps to take the best management practice into compliance and there is a subsequent follow-up. That is what has been happening with this project regularly. There have been no deviations that substantial or serious. It has nothing to do with the safety of the site.

Dr. Costello asked Atty. Wendolowski if he could make further comments on the email received from Mr. Busch. **Mr. Caffrey** further stated that in Mr. Busch's email he said he addressed the Board in January. However, it was at the November meeting and not all of the Board Members were on the Board at that time.

Atty. Wendolowski: Mr. Busch inquiry was regarding the installation of audio equipment at Kistler where the price for the installation of material was under the amount required for sealed public bidding but was over the amount that can be done by a sole source. What the law requires is the District solicit three quotes from contractors or suppliers with regard to that particular installation. In this case it was audio equipment. That's exactly what was done. Voitek was the low quote and awarded the work and did so on a lump sum basis. We answered all Mr. Busch's questions with regard to how the process took place. The District fully complied with all the requirements in doing this work.

There were no further comments from the public or the Board Members.

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LUZERNE INTERMEDIATE UNIT #18

Ms. Thomas – The next meeting will be on Wednesday, June 17, 2020 at 5:30 p.m.

WILKES-BARRE AREA CAREER AND TECHNICAL CENTER

Mr. Quinn – The June meeting will be set at a later time.

CURRICULUM COMMITTEE REPORT

Mr. Caffrey presented the following report and recommendations for the Board’s approval:

1. That the following Revised 2019-2020 calendar be adopted.

**WILKES BARRE AREA SCHOOL DISTRICT
2019-2020 SCHOOL CALENDAR**

September 3, 2019	Act 80/Professional Development
September 4, 2019	Act 80/ Professional Development/Staff Preparation Day
September 5, 2019.....	Student First Day –School Opens
October 14, 2019	Columbus Day
November 11, 2019	Veteran’s Day
November 12-15, 2019	American Education Week
November 28 – December 2, 2019	Thanksgiving Vacation
December 3 – 13, 2019	Keystone State Exams Wave 1
December 23 - January 1, 2020	Christmas Vacation
January 2, 2020	School Re-Opens
January 20, 2020	Martin Luther King Day
January 27, 2020	Second Semester Begins
April 9 - 13, 2020	Easter Vacation
May 25, 2020	Memorial Day
June 5, 2020	Last Student Day
June 5, 2020.....	Graduation
June 8, 2020	Act 80/ Prof. Dev. Clerical, Evaluation, Planning, Last Teacher Day

*Snow make up days:

- December 2, 2019
- December 23, 2019
- February 17, 2020

*Potential snow make up days:

- April 9, 2020
- April 13, 2020

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2. That the following 2020-2021 school calendar be adopted

WILKES BARRE AREA SCHOOL DISTRICT
2020-2021 SCHOOL CALENDAR

September 8, 2020	Act 80/Professional Development
September 9, 2020	Act 80/ Professional Development/Staff Preparation Day
September 10, 2020.....	Student First Day –School Opens
October 12, 2020	Columbus Day
November 11, 2020	Veteran’s Day
November 16-20, 2020	American Education Week
November 26 – 30, 2020	Thanksgiving Vacation
December 1 – 15, 2020	Keystone State Exams Wave 1
December 24 - January 1, 2021	Christmas Vacation
January 4, 2021	School Re-Opens
January 18, 2021	Martin Luther King Day
February 1, 2021	Second Semester Begins
February 15, 2021	Presidents Day
April 1 - 5, 2021	Easter Vacation
April 19 - May 7, 2021	PSSA Testing
May 17 - 28, 2021	Keystone Exams
May 31, 2021	Memorial Day
June 11, 2021	Last Student Day
June 11, 2021.....	Graduation
June 14, 2021	Act 80/ Prof. Dev. Clerical, Evaluation, Planning, Last Teacher Day

*Potential Snow make up days:

November 30, 2020

February 15, 2021

April 1, 2021

April 5, 2021

3. That approval be given to enter into an Agreement with the Luzerne Intermediate Unit #18, 368 Tioga Avenue, Kingston, PA to provide instructional programs and support services to students of the Wilkes-Barre Area School District during the 2020-2021 school year at a cost of \$2,437,215.72. **“Exhibit A”**
4. Notice is hereby given that the Special Education Plan for July 1, 2020 to Jun 30, 2023 is available upon request.

Mr. Caffrey moved, seconded by Mr. Evans to adopt this report.

On the question: **Rev. Walker** – Regarding Item #3 is there an increase in that Agreement?

Mr. Telesz response: There was a \$250,000 increase for this year. **Ms. Harris** - If they provided line items as to why there is such a large increase? **Mr. Telesz response** – The increases are seen across almost every line item. This is an estimate at this time. If we don’t

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send as many students, this cost will decrease. **Dr. Costello** noted it would be a good time to look into bringing some of these services back to the District.

The vote was as follows:

8 Ayes: Atherton, Evans (Items #1, 2, 4), Harris, Quinn, Schiowitz, Thomas, Walker (Items #1, 2, 4), Caffrey

2 Nays: Evans (Item #3), Walker, (Item #3)

BUDGET FINANCE/MATERIALS & SUPPLIES and CONTRACTED SERVICES
COMMITTEE REPORT

Rev. Walker presented the following report and recommendations for the Board's approval:

A. Administrative

1. Capital Projects

That approval be given to the below listed payments:

A1.1	Apollo Group, Inc.	New High School Project	Capital Projects	App. #34	\$68,286.45
A1.2	Geo-Science Engineering & Testing	New High School Project	Capital Projects	Inv. 18262	\$11,713.80
A1.3	Benell, Inc.	New High School Project	Capital Projects	App. #11	\$220,340.66
A1.4	Everon Electrical Contractors, Inc.	New High School Project	Capital Projects	App. #11	\$94,383.00
A1.5	Quandel Construction Group, Inc	New High School Project	Capital Projects	App. #12	\$504,135.88
A1.6	Scranton Sheet Metal, Inc.	New High School Project	Capital Projects	App. #11	\$86,855.24
A1.7	Sterling Glass, Inc.	New High School Project	Capital Projects	App. #3	\$283,500.00
A1.8	Triangle Fire Protection, Inc.	New High School Project	Capital Projects	App. #4	\$22,500.00
A1.9	Borton Lawson Engineering, Inc.	New High School Project	Capital Projects	2017-3091-001-0000028	\$7,624.78
A1.10	TGL Engineering, Inc.	New High School Project	Capital Projects	Inv. #26	\$2,370.00
A1.11	WKL Architecture	New High School Project	Capital Projects	Inv. #29	\$6,000.00
A1.12	WKL Architecture	New High School Project	Capital Projects	AS #3.3	\$5,374.25

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A1.13	Borton Lawson Engineering, Inc.	New High School Stadium Project	Capital Projects	BA19-4471-002-BLS0002	\$40,205.93
A1.14	Rosen Real Estate	New High School Project	Capital Projects	Inv. #13041	\$1,500.00

2. That approval be given to ratify the following Capital Project checks:

Liberty Mutual Insurance	New High School Project	Capital Projects	Check #266	\$65,205.50
Pennsylvania American Water Co.	New High School Project	Capital Projects	Check #267	\$157.62
Luzerne County Conservation District	New High School Stadium Project	Capital Projects	Check #268	\$1,010.00
Luzerne County Conservation District	New High School Stadium Project	Capital Projects	VOID Check #240	\$3,200.00
Luzerne County Clean Water Fund	New High School Stadium Project	Capital Projects	VOID Check #241	\$500.00
Pennsylvania Clean Water Fund	New High School Stadium Project	Capital Projects	VOID Check #244	\$1,200.00

3. That approval be given to PPL for relocation of guy wire for transition poles along South Main Street at an approximate cost of \$20,000.00.

4. The District is in receipt of the approval, by the Pennsylvania Department of Education, Bureau of Budget and Fiscal Management of PlanCon Part I: Interim Reporting Project No. 3885 – Supplemental Contract 3.1 (Ann Street Sewer Project). **“Exhibit B”**

B. FEDERAL

That, in accordance with the authority of the Board, the following Federal AP Checks #2007 to #2020 and Federal Wire Transfers #201900786 to #201900799 and Chapter 1 Wire Transfer #201900785, which were drawn for payment since the last regular board meeting of the Board of Education held on April 21, 2020 be approved.

C. GENERAL FUND/FOOD SERVICE

That payment be approved for the General Fund Wire Transfers #201911387 to #201911411 and General Fund checks #54603 to #54645 and Food Service checks #3444 to #3458 which were drawn for payment since the last regular board meeting of the Board of Education on April 21, 2020.

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D. GENERAL FUND

That the checks #54646 to #54701 listed on the following pages, which have been inspected, be approved and that orders be drawn for the respective amounts set down opposite the names of persons or firms.

E. Contracted Services

1. That approval be given to enter into an Intergovernmental Cooperation Agreement regarding the New High School Project in Plains Township by and between the Wilkes-Barre Area School District, a political subdivision of the Commonwealth of Pennsylvania and the Township of Plains, PA. **“Exhibit C”**

2. That approval be given to amend the 2019-2020 Guarantee Formula and Stipulations as stated in the Agreement between The Nutrition Group and the Wilkes-Barre Area School District due to the COVID-19 pandemic and the Governor’s order on March 13, 2020 to close all schools. The renewal contract for the 2020-2021 school year will revert to the Guarantee Formula and Stipulations as used for approval for the 2019-2020 school year. **“Exhibit D”**

3. That in accordance with Section 2401 of the Public School Code of 1949 and revisions thereto (Auditing of School Finances), approval be given to appoint Rainey & Rainey, Certified Public Accountants, 3 West Olive Street, Suite 205, Scranton, PA to audit and prepare the Independent Auditor’s Report on the financial records of the District in accordance with GASB 34, and prepare the Single Audit Report as required by the U.S. Office of Management and Budget, Circular A-133, Audits of States, Local Governments and Non-Profit Organizations for the fiscal years ended June 30, 2021 through June 30, 2024.

4. To approve Change Order #005 for Everon Electrical Contractors in the amount of (\$28,477.38). The Change Order consists of the following:

Delete lighting fixtures & inner duct for fiber cable	(\$35,856.26)
Additional lighting switches and location clarifications	\$3,341.97
Add Type OE lighting fixture	\$2,622.52
Power to range hoods	\$1,414.39

5. To approve Change Order #008 for Quandel, Inc. in the amount of \$37,613.17. The Change Order consists of the following:

Revise tile @ pool deck and fine grading @ pool	\$31,532.02
Delete roof hatch No, 9, steel frame & ladder	(\$1,099.79)
Add electric hardware @ door 1/217	\$1,952.33
Add bent plate to end truss on Main Street	\$3,766.69
Add steel beam & plate	\$1,461.92

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6. To approve Change Order #006 for Stell Enterprises, Inc., in the amount of \$40,171.00. The Change Order consists of the following:

(2) Additional inlets, pipes & end walls	\$13,190.00
Handicapped stalls, ramp, signs, pipe & end wall	\$26,981.00

7. To approve the submission of PlanCon Part I, Interim Reporting, documents and related materials to the Pennsylvania Department of Education regarding PDE Project #3885 (New High School Project) concerning items E4 through E7 as listed above.
8. To approve the corrected cost of the Ann Street Sewer Project. The reduced corrected contract amount is \$216,295.00 which represents the base bid and the Alternate Price No. 2.

Rev. Walker moved, seconded by Ms. Thomas to adopt this report.

On the question: **Mr. Caffrey** asked where are we with the contingency funds? **Mike Krzywicki response:** The contingency allocated in the budget was \$6,418,526, which was approximately 7% of the construction cost. To date we have committed about 1.75 million, which is about 27.24 percent of the contingency and we are about 42% complete. The remaining contingency is \$4,670,000. As an estimate, I am anticipating 13 months at \$80,000 per month is another \$1,040,000 for a total contingency of \$3,630,000.

The vote was as follows:

8 Ayes: Atherton, Evans, Harris, Quinn, Schiowitz, Thomas, Walker, Caffrey

1 Nay: Schiowitz (E5 & E6)

ATHLETIC COMMITTEE REPORT – There was a recent program honoring our student athletes. A few highlights are: The Field Hockey team won WV Conference and District 2 AAA. Three girls were named All State: Ulichney, Tedik and Sorokas. They will be attending college on scholarships. The Basketball team won District's in Class AAAAAA and Football won the league and made a great run in District's Class AAAAAA. Boys Soccer also won District's. All of our athletes did a great job this year.

Dr. Costello noted there will be a site called WBASD Live that is a YouTube channel that will have all the athletic and academic award ceremonies. Students and parents will be notified via SkyAlert.

SAFETY/SECURITY COMMITTEE REPORT – **Mr. Evans:** Tentative meeting – 2nd week of June.

TRANSPORTATION COMMITTEE REPORT – No Report

BUILDING MAINTENANCE COMMITTEE REPORT – **Mr. Atherton:** The maintenance team has made great strides in completing the maintenance requests. We do have one big concern regarding the leak at the Kistler pool.

Dr. Costello responded that Superior Pools was contacted. Through a phone conversation they believe there is a pipe in the perimeter of the pool that is leaking. As of right now, the leak

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has stopped. We are on their list for Superior Pools to look at the pool and give us an estimate on the cost to repair the leak.

POLICY COMMITTEE REPORT – No Report

STUDENT WELLNESS COMMITTEE REPORT – No Report

FACILITIES TRANSITION – **Ms. Thomas**: Atty. Wendolowski has contacted appraiser to look at the Coughlin and Meyers facilities. Next meeting will be near the end of June.

PERSONNEL COMMITTEE REPORT

Rev. Walker presented the following report and recommendations for the Board's approval:

All appointments are made pending the receipt of PDE required clearances, certifications, and any applicable pre-employment drug test.

A. Professionals

1. ~~That the request of _____ for an unpaid leave for the 2020-2021 school year be approved.~~ TABLED

B. Secretaries & Teachers' Associates

1. That the retirement of **Jodie Dunn** be accepted effective June 30, 2020.
2. That the retirement of **Debra Harris** be accepted effective June 30, 2020.
3. That the retirement of **Marie Harding** be accepted effective June 30, 2020.

C. Custodians, Housekeepers & Food Service

1. That the resignation of **Beth Chmiola** be accepted effective April 21, 2020.

D. Retirement Incentive

1. That it be approved that the following employees shall receive the WBASD Additional Retirement Incentive of half their current salary.

**Jodie Dunn
Debra Harris
Marie Harding**

Rev. Walker moved seconded by **Ms. Thomas** to approve this report.

The vote was as follows:

8 Ayes: Atherton, Evans, Harris, Quinn, Schiowitz, Thomas, Walker, Caffrey

**SUMMARY OF MINUTES
Regular Board Meeting
May 28, 2020**

Rev. Walker presented Resolution #1

RESOLUTION #1

WHEREAS, the Board of School Directors of the Wilkes-Barre Area School District, in accordance with law, prepared the following budget, of the amount of funds that will be required by the School District in its several departments for the fiscal year beginning July 1, 2020, and ending June 30, 2021 in the amount of \$127,888,620.

NOW, THEREFORE BE IT RESOLVED, that the Board of School Directors of the Wilkes-Barre Area School District hereby presents the expenditures as hereinafter set forth during the fiscal year 2020-2021 and levies a tax of 18.4332 mills per dollar (\$18.43 per thousand dollars) of assessed valuation on real estate; re-enacts and/or continues in force the Resolution of June 29, 1971, providing for the levy, assessment and collection of the following taxes: (a) one (1) per centum on transfers of title of real estate; (b) a local services tax (formerly occupational privilege tax) of ten (10) dollars; (c) the earned income tax (wage tax) of one (1%) per cent; (d) the mercantile tax at the rate and under the terms and provisions set forth in the Resolution previously adopted; re-enacts and/or continues in force the Resolution of June 30, 1986 providing for the levy, assessment and collection of the business privilege tax at a rate of one and one-half (1½) mills; re-enacts and /or continues in force the Resolution of June 26, 1987 providing for the levy, assessment and collection of a per capita tax of ten (10) dollars.

Rev. Walker moved seconded by Mr. Evans

On the Question: Rev. Walker stated that in this Preliminary Budget there is not tax increase to the taxpayers of Wilkes-Barre Area School District.

The vote was as follows:

8 Ayes: Atherton, Evans, Harris, Quinn, Schiowitz, Thomas, Walker, Caffrey

Mr. Atherton presented Resolution #2

RESOLUTION #2

BE IT RESOLVED, that **Tom Telesz** be appointed Secretary of the Board of Education to serve a 4 year term beginning July 1, 2020 through June 30 2024, under the provisions of Section 434 of the Public School Code of 1949, as amended.

SUMMARY OF MINUTES
Regular Board Meeting
May 28, 2020

AND, BE IT FURTHER RESOLVED, that the Secretary be bonded, and premium for such bond to be paid by the School District.

Mr. Atherton moved seconded by Ms. Thomas

The vote was as follows:

8 Ayes: Atherton, Evans, Harris, Quinn, Schiowitz, Thomas, Walker, Caffrey

NEW BUSINESS

Mr. Quinn this is the 150th high school graduation for Wilkes-Barre. The first graduating class was in 1870. The high school was called Central High School. They started in 1866 after the Civil War and teachers were brought up from Philadelphia. Wilkes-Barre High School was renamed James M. Coughlin. Parsons and Miners Mills came into the city of Wilkes-Barre in 1926-27 school year without any transportation. In 1972-73 Laflin and Wilkes-Barre Twp. came into the Wilkes-Barre Area School District. Buck Township had the last of the one room school houses in Luzerne County.

COMMUNICATION FROM SOLICITOR – No Report

Motion to adjourn – Ms. Thomas moved to adjourn, seconded by Mr. Atherton.

President Caffrey on behalf of the Board congratulated the Senior Class of 2020. You have handled the current situation admirably and we look forward to watching you graduate.

President Caffrey adjourned the meeting at 7:33 p.m.